



# JOINT MEDICAL HOLDINGS PROPRIETARY LIMITED

Registration No. 2011/010448/07

## VACANCY: JOINT MEDICAL HOLDINGS

|                   |                        |
|-------------------|------------------------|
| <b>DIVISION:</b>  | CITY HOSPITAL- LAUNDRY |
| <b>JOB TITLE:</b> | LAUNDRY ASSISTANT      |

### PURPOSE OF POSITION

To ensure that all linen is kept clean and tidy.

### KEY PERFORMANCE AREAS

- Ensure that all in- house laundry is washed and dried properly and is done timeously.
- Ensure that laundry is collected timeously from the Wards and clean laundry is distributed, timeously to the Wards.
- Ensure that counting of clean laundry, is done accurately to match paperwork
- Ensure that paperwork for outsourced laundry is done accurately
- Handing over of dirty linen & receiving of clean linen must be done professionally

### COMPETENCIES (The following will be advantageous)

#### MINIMUM REQUIREMENTS (Educational Qualifications & Experience)

- Preferably have Grade 12 qualification.
- Preferably have some experience within a Laundry.
- Preferably have knowledge and experience with machinery within a laundry environment.
- This position will be required to work shifts, including night shift.
- Must be prepared to work weekends.

#### SKILLS (Practical & Technical)

- Must possess excellent inter-personal skill

#### BEHAVIOURAL ATTRIBUTES (Personality Characteristics)

- Professionalism and initiative
- Well-spoken and respectful
- Must be able to adhere to all company rules and policies.

**JMH VALUES**  
(Commitment)

- We respect the dignity of an individual.
- We are committed to giving our doctors top quality service.
- We are committed to building an atmosphere of trust, and to train and develop our staff to their fullest potential.
- We are committed to providing our shareholders with a fair rate of return on their investment.
- We will act in a responsible manner towards our physical and social environment.

CV's together with supporting documents should be submitted to: [recruitment@jmh.co.za](mailto:recruitment@jmh.co.za)

**NB: Only short listed candidates will be contacted.**  
**POPIA CLAUSE – HR ADVERTS**

Your information is collected and processed in accordance with the Protection of Personal Information Act No 4 of 2013 (POPIA).

By applying to this advert, you consent to JMH (Pty) Ltd collecting and processing your personal information for the purpose of determining your eligibility for the advertised position.

If unsuccessful, your personal information is securely destroyed and is not retained by the company.

**Closing date for applications is 30 January 2023**

**Yours faithfully**

**Jenny Bux**

**Group HR Manager**