



# DURDOC HOSPITAL

## VACANCY: JOINT MEDICAL HOLDINGS

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| <b>DIVISION:</b>  | <b>DURDOC HOSPITAL – MAINTENANCE DEPARTMENT</b>   |
| <b>JOB TITLE:</b>   | AIR-CON TECH/HANDYMAN X1  |
| <b>PURPOSE OF POSITION</b>  |   |
| <ul style="list-style-type: none"> <li>To ensure all maintenance duties to be fore filled</li> </ul>  |   |
| <b>KEY PERFORMANCE AREAS</b>  |   |
| <ul style="list-style-type: none"> <li>Responsible for the maintenance of the air-conditioning systems within the business</li> <li>Must be able to prioritise works requests.</li> <li>Responsible for the maintenance work in various fields.</li> <li>Completion of all Administration work related to maintenance and repairs.</li> <li>After hours standby and call out responsibilities.</li> <li>Will have to within reason assist in general maintenance requirements.</li> </ul> |   |
| <b>COMPETENCIES (The following will be advantageous)</b>  |   |
| <b>MINIMUM REQUIREMENTS</b><br>(Educational Qualifications & Experience)  | <ul style="list-style-type: none"> <li>Grade 12 Certificate</li> <li>Relevant artisan NQF Level 4 qualification</li> <li>Must be computer literate.</li> <li>Ability to deal with staff within the hospital.</li> <li>Valid driver’s licence.</li> <li>The ideal candidate must have the willingness to assume job ownership, work independently and apply principles of continuous improvement.</li> <li>A qualification in Air-conditioning and Refrigeration, however applicant studying towards a qualification will also be considered.</li> <li>Must have at least 3-5 years hands on experience in the field. Experience with chiller systems will be an advantage.</li> <li>Experience within a Hospital environment will be an added advantage.</li> <li>Someone who takes pride in the quality of workmanship and finishes.</li> <li>Sound knowledge in respect of OHASA requirements.</li> </ul> |
| <b>SKILLS</b><br>(Practical & Technical)  | <ul style="list-style-type: none"> <li>Must be honest, truthful, and conscientious in their approach to, and in their performance of their work.</li> <li>Be professionalism, friendliness and efficiency are standard required at all times.</li> <li>Develop a spirit of teamwork amongst colleagues in all Departments recognising the needs for a friendly working environment.</li> </ul>  |
| <b>BEHAVIOURAL ATTRIBUTES</b><br>(Personality Characteristics)  | <ul style="list-style-type: none"> <li>Professionalism and initiative</li> <li>Well-spoken and respectful</li> <li>Must be able to adhere to all company rules and policies.</li> </ul>   |

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| <p><b>JMH VALUES</b><br/>(Commitment)</p>   | <ul style="list-style-type: none"> <li>• We respect the dignity of an individual.</li> <li>• We are committed to giving our doctors top quality service.</li> <li>• We are committed to building an atmosphere of trust, and to train and develop our staff to their fullest potential.</li> <li>• We are committed to providing our shareholders with a fair rate of return on their investment.</li> <li>• We will act in a responsible manner towards our physical and social environment.</li> </ul>  |
| <p>CV's together with supporting documents should be submitted to: <a href="mailto:durrecruit@jmh.co.za">durrecruit@jmh.co.za</a></p> |   |
|   | <p style="text-align: center;"><b><u>NB: POPIA CLAUSE</u></b></p> <p>Your information is collected and processed in accordance with the Protection of Personal Information Act No 4 of 2013 (POPIA).</p> <p>By applying to this advert, you consent to JMH (Pty) Ltd collecting and processing your personal information for the purpose of determining your eligibility for the advertised position.</p> <p>If unsuccessful, your personal information is securely destroyed and is not retained by the company.</p> <p style="text-align: center;"><b>Closing date for applications is 17 MAY 2024</b></p> <p style="text-align: center;"><b>Yours faithfully</b><br/><b>Jenny Bux Group HR Manager</b></p> |