

**VACANCY: JOINT MEDICAL HOLDINGS**

DIVISION:	ASCOT PARK HOSPITAL
JOB TITLE:	NURSING SERVICES MANAGER (THEATRE EXPERIENCE)
PURPOSE OF POSITION	
We are currently seeking a dedicated Nursing Services Manager vacancy based at Ascot Park Hospital, Greyville. The successful candidate will be responsible for managing, leading and coordinating the nursing function within the hospital in line with hospital and company strategic objectives of growth, quality and people.	
KEY PERFORMANCE AREAS	
Critical Outputs <ul style="list-style-type: none">• Effective operational management of clinical outcomes• Ensure optimal functioning of nursing operations by establishing clinical care risks with Unit Managers, developing and implementing nursing care strategy and regular progress reviews with multi-disciplinary team including driving compliance to clinical standards• Drive compliance and improvement of the nursing quality metrics and quality accreditation systems to ensure reduction of risks and as safe patient environment• Lead, drive and participate in various Nursing quality initiatives and BOP's• Effective financial management• Plan, prepare and monitor budgets monthly, manage, together with relevant stakeholders, labour spend in line with budget, patient requirements and actual activities.• Effective people management – including training and development, succession planning and performance management.• Participate actively in Hospital management committee meetings.• Recruit, retain, motivate and develop staff.• Effective building of relationships with internal/external stakeholders• Ensure productive working relationships with key internal and external stakeholders by participating in various forums, cross-functional activities and by identifying networking opportunities.• Effective marketing• Drive formal nurse training and CPD to address critical shortage and competence.• Governance and risk management• Ensure optimal management of departmental governance to achieve sound business ethics, risk management and control with appropriate transparencies and controls• Ensure compliance with regulatory expectations such as DOH, SANC and OHSC.	
COMPETENCIES (The following will be advantageous)	
MINIMUM REQUIREMENTS (Educational Qualifications & Experience)	Requirements <ul style="list-style-type: none">• Degree / Diploma in Nursing• Post-graduate Management qualification• Current registration with South African Nursing Council• Minimum of 5 years proven leadership and management experience in healthcare (ideally private)• 3 – 5 years theatre experience• Demonstrated ability in the facilitation of change management.• Basic understanding of labour legislation.• Understanding of business principles and a commercial orientation• Computer proficiency (MS office)• Driver's license and ability to travel



SKILLS AND COMPETENCIES (Practical & Technical)	Competencies <ul style="list-style-type: none">• Problem-solving, analysis and judgement• Resilience• Engaging diversity• Verbal & written communication and presentation• Influencing• Drive & energy• Flexibility• Building relationships• Customer responsiveness• Organisational awareness• Leading by example• Motivating and developing people• Excellence orientation• Ethical behaviour
BEHAVIOURAL ATTRIBUTES (Personality Characteristics)	<ul style="list-style-type: none">• Possess strong leadership, communication, and problem-solving skills. Adaptable, customer-focused, and capable of working well in a team. Attention to detail, empathy, and professionalism are also crucial attributes. Additionally, organizational skills and a commitment to continuous improvement are essential for ensuring smooth operations and providing excellent service to patients and visitors.
JMH VALUES (Commitment)	<ul style="list-style-type: none">• Respect for Individual Dignity: We uphold the dignity of every individual.• Excellence in Service to Doctors: We ensure top-quality service delivery to our physicians through efficient processes, clear communication, and proactive support, meeting their needs and exceeding expectations.• Trust and Development: We aim to nurture trust among our team members and offer training and growth opportunities to help them realise their maximum potential.
REMUNERATION AND BENEFITS	<ul style="list-style-type: none">• Competitive salary commensurate with experience.• Comprehensive benefits package, including medical aid and provident fund• Opportunities for professional development and career advancement.• Supportive work environment with a focus on work-life balance.
Interested candidates are invited to submit a resume. Please indicate "Nursing Service Manager "Application" in the subject line to: ascotrecruit@jmh.co.za	
Join our team at Ascot Park Hospital and contribute to our mission of providing exceptional care to our patients and community. Apply now to become our Nursing Services Manager and make a difference in healthcare delivery. NB: Only short-listed candidates will be contacted. Closing date for applications 30 September 2024 Yours faithfully Jenny Bux - Group HR Manager	



JOINT MEDICAL HOLDINGS PROPRIETARY LIMITED

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