



VACANCY: JOINT MEDICAL HOLDINGS

DIVISION:	JMH GROUP
JOB TITLE:	GROUP INTERNAL AUDIT MANAGER

PURPOSE OF POSITION

The incumbent will be required to implement and manage the internal audit activities of the JMH Group. The Internal Audit Manager is responsible for planning, executing and reporting on strategic, operational and financial as well as compliance related audits/reviews of the JMH Group.

KEY PERFORMANCE AREAS

- Research and implementation of best practice audit methodologies.
- Revise the Internal Audit charter.
- Plans and implements financial, regulatory, compliance or operational reviews/audits.
- Develop and manage a formalised risk-based annual strategic audit plan based on the JMH Group's assessment of key areas of risk and scope of the planned audits.
- Set up working papers and processes to be followed.
- Review of audit working papers prepared by junior auditors.
- Liaison with the Audit Committee, Management and other stakeholders with regard to the submission of relevant audit reports.
- Ensure that audit findings are appropriately reported and that the required actions are undertaken.
- Ensuring compliance with the JMH Group's policies and procedures in terms of risk management.
- Guiding the internal audit staff with regard to the JMH Group's Internal Audit methodology, charters, etc.
- Review and recommend updates to current Fraud Prevention Plan and policies
- Conduct preliminary reviews / assessments of reported incidents to determine the need for full investigative work to be recommended.

COMPETENCIES (The following will be advantageous)

MINIMUM REQUIREMENTS (Educational Qualifications & Experience)

- Minimum Degree/ Diploma (NQF level 8) in Business, Audit (Internal or External), Accounting or Finance.
- General Internal Auditor (GIA) / Professional Internal Auditor (PIA) certification required.
- Professional certification of Certified Internal Auditor (CIA) advantageous.
- Member of the Institute of Internal Auditors South Africa (IIA-SA) or South African Institute of Chartered Accountants (SAICA) etc. preferable.
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<p>SKILLS (Practical & Technical)</p>	<ul style="list-style-type: none"> • Must have good communication skills. • Accuracy • Problem solving skills.
<p>BEHAVIOURAL ATTRIBUTES (Personality Characteristics)</p>	<ul style="list-style-type: none"> • Professionalism and initiative • Well-spoken and respectful • Must be able to adhere to all company rules and policies.
<p>JMH VALUES (Commitment)</p>	<ul style="list-style-type: none"> • We respect the dignity of an individual. • We are committed to giving our doctors top quality service. • We are committed to building an atmosphere of trust, and to train and develop our staff to their fullest potential. • We are committed to providing our shareholders with a fair rate of return on their investment. • We will act in a responsible manner towards our physical and social environment.

CV's together with supporting documents should be submitted to: recruitment@jmh.co.za

NB: Only short listed candidates will be contacted.

POPIA CLAUSE – HR ADVERTS

Your information is collected and processed in accordance with the Protection of Personal Information Act No 4 of 2013 (POPIA).

By applying to this advert, you consent to JMH (Pty) Ltd collecting and processing your personal information for the purpose of determining your eligibility for the advertised position.

If unsuccessful, your personal information is securely destroyed and is not retained by the company.

Closing date for applications is 28 June 2023

Yours faithfully

Jenny Bux

Group HR Manager